

**2022 Parent Boosters Meeting
11/14/18 Minutes**

Attendees: Jennifer Goldstein, Stacy Kurth-Ford, Kym Mozelack, Carrie Oddis, and Tammy Marrapodi

- I. Treasures Report
 - a. Current Balance \$1533.47
 - b. Profit from Popcorn fundraiser \$451.50
 - c. \$200.00 Pending from Powder Puff Concessions

- II. Class Updates
 - a. No new information from the Class of 2022
 - b. A planning meeting is scheduled for next week
 - c. Discussion of the possibility of a representative from Boosters attending the meetings for motivation and communication.

- III. Old Business
 - a. Popcorn Fundraiser
 - The first order has been delivered and distribution has begun.
 - The second order is expected next week to be distributed before Thanksgiving
 - After discussing selling Double Good Popcorn again next year it was decided to make a decision in the spring.

 - b. Pop Sockets
 - The pre order forms were presented at the meeting and proofed for errors before distribution.
 - The pre order forms are expected to be made available on Friday, 11/16. It was decided to send the order forms electronically to high school families. Paper order forms will be used for 8th grade distribution and upon request by WHS families.
 - All members present agreed to submit a minimum order of 36 Pop Sockets for each of the 4 designs in order to quickly fill the incoming orders. More will be ordered as needed.

 - c. Middle School fundraising
 - In prior meetings we have agreed to open fundraisers to 8th grade families. Initially we were looking for a person to coordinate these fundraisers with West Middle. Currently no one has volunteered for this position but Celia Bronson (our co-secretary) has graciously agreed to do this until the position is filled.

IV. New Business

a. Color Run

- We have received approval to hold the Color Run on Saturday, June 1, 2019 – **mark your calendars!!!** The Color Run will include a 5K and 1 mile fun run.
- We are expecting this to be a HUGE fundraising event for our organization. Remember, the class of 2022 is expected to raise \$15,000 every year to cover senior year expenses. In order to make this a success we need a lot of help.
- Jen Goldstein divided the tasks into 8 committees. Our goal is that no one person is an island. Our vision is that we work cooperatively so that all members of the 2022 Parent Boosters is supported. Below are the committees with a brief description of the possible tasks the committee will be responsible for. Anyone interested in helping in any way please contact Jen directly.

1. Sponsors / Prizes

- Acquire prizes and awards for participants
- Sponsor Package Structure

2. Volunteer Coordinator

- Recruit adult and student volunteers
- Monitor safety on the course
- Monitor color stations
- Traffic control on WHS campus
- Set-up / break down crew – coordinate with janitorial staff
- Possible kids activity area

3. Security

- Monitor safety along course – coordinate with volunteer committee

4. First Aid

- Supply ice packs, cold water to runners & spectators
- First Aid tent volunteers (coordinate with volunteer committee)

5. Runner Registration / Check-in

- Runner packet contents
- Agree on cost to participants
- Sponsor sheets for runners
- Check in procedures

6. Vendors

- Decide cost of tables
- Set up 2022 table and offer opportunities to other classes
- Food trucks / vendors
- Contact possible vendors

7. Equipment & Supplies

- Coordinate with other committees for supplies necessary for security, First Aid, volunteers, etc.
- Request tables & chairs

- Start & finish line materials (balloons, banners, etc)
- Liquid color and sprayers
- Water station supplies

8. PR / Advertising

- Promoting and advertising the event through school and community

b. Conference nights

- We would like to have an information table set up at future parent conference nights to connect with more parents. Ideas and volunteers are welcome.

Please join us for our next meeting **Wednesday, December 12 at 7:00 pm**
in the 2nd floor cafeteria.